



Village of Tahsis

To pay your taxes online follow these steps:

1. Sign into your online banking account
2. Choose *pay bills & transfer funds* (or similar option)
3. Choose *manage payees* (or similar option)
4. Choose *add payee* (or similar option)
5. Add *Tahsis* as a payee. A few options will show up - other, taxes, and utilities.
6. Choose *taxes* or *utilities* (whichever you are paying).
7. Enter your nine (9) digit account number. This number will be your roll/folio number with three (3) zero's in front of it. (If your roll number is 655999, your account number would be 000655999).

You have now set up the Village of Tahsis as a payee. To make a payment, you should be redirected to the appropriate page.

To make a payment via wire transfer (instant payment) you will need the following information:

Bank of Montreal
996 Shoppers Row
Campbell River, BC V9W 2C5

Branch Transit # 07960
Acct # 1047-854
BMO Swift Code BOFMCAM2
For US property owners: USD Swift Code PNBPUS3NNYC

Please note: there is a \$14.00 fee for wire transfers-please add this to your tax payment.